

OSAMA TAREK ABD EL-RAZEK

Address : 72 STREET 34 MATRYA MUSEUM – GESR EL SUEZ

➤ Objective:

Seeking for an opportunity that using my skills in the best possible way for achieving the goals with the best quality.

➤ Education:

Bachelor Of Commerce, Helwan University, Business Administration, May 2019.

➤ Experience:

Experience Of Three Months As **Sales Person (Marketing)** At **Smart Vision Company** ... Responsible For Selling Filters.

Experience Of One Month As a **Model** With **EL Arab Group for Training and Publishing** at Cairo International Book fair 2018 ... Responsible for Preparing the Fair and Selling Books.

Experience Of Four Months AS a **Sales Person At EL Gama'a Pharmacy** ... Responsible For Selling Medicine and Pharmacy Accounts (Cash).

➤ Training Courses:

HR Diploma At EGYCHAM (35 Hours).

HR Course At Global Academy (10 Hours).

Customer Service At SAIB BANK (1 Month Training) . 2018

Personal Affairs At NASER BANK (1 Month Training) . 2018

Basics of Banking Course At Trade Union (3 Hours).

ICDL Modules Course At Continue Academy (27 days).

English Course At Success Academy (Paused).

Skills:

- **Computer Skills:**

Microsoft Office

Internet

- **Language Skills:**

Arabic: Native.

English: Fair at Writing and Reading.

- **Personal Skills:**

Ability to work under pressure.

Appreciating team work.

Commitment of time.

Ambitious and aiming to success.

Additional Information:

- **Date of Birth:** 11th September 1997 .
- **Marital Status:** Single .
- **Military Status:** Final Exemption .
- **Nationality:** Egyptian .

References Are Ready Upon Request